



Dear Parents,

Thank you for considering enrolling your child in our **Step Up To Quality, 5 Star** preschool, the first private part time preschool in Warren County, OH with such a distinction! Our staff continues to uphold the highest quality of education by maintaining high standards of qualifications and planned early learning activities.

Attached, please find a registration packet to complete for the **2024-25 school year. This year registration is by mail. No early registrations, please.**

In school enrollment begins Tuesday, January 16, 2024. Current students, siblings, and alumni may mail their forms on Friday, January 12, 2024.

Open Enrollment begins Thursday, January 18, 2024. New families are to mail forms on Tuesday, January 16, 2024.

The following documentation must be completed and turned in to be considered for enrollment:

- **Registration Form**
- **Terms of enrollment page**
- **\$90 non-refundable registration fee**

Classes will be filled in the order received. You will be notified in early March of your session assignment and in August of your classroom assignment.

The first payment for 2024-25 is due by May 10, 2024 along with The Child Enrollment Form. A current Child Medical Statement is due by July 15, 2024 or by the first day of school.

The staff at Lakeview Preschool feels grateful to be a part of your child's first school experience. Thank you for entrusting us with the care of your child.

Please don't hesitate to call with any questions!

Kim Goodwin, Director
513-677-2288



2024-25
Registration

Child's Name: _____

Child's Birthdate: _____ Gender: M or F (circle)

Address: _____ City: _____ Zip Code: _____

Parent/Guardian Name: _____ Marital Status: M _ S _ D _

Cell Phone: _____ Work Phone: _____

Parent/Guardian Name: _____ Marital Status: M _ S _ D _

Cell Phone: _____ Work Phone: _____

E-mail(s):

(Please print clearly)

Child's previous preschool experience: _____

Family member who previously attended Lakeview Preschool: _____

Class Choice: Please select a choice. Indicate your first and second choice, by using **1 and 2**. Children are placed into classes by their birthdate. We cannot guarantee first choices once the class is full. If a class is cancelled due to lack of enrollment, the registration fee will be refunded.

Please Check	Day(s)	Time	Tuition (month)
	One Day (Tuesday)	8:45am-11:15am	\$120
	One Day (Friday)	8:45am-11:15am	\$120
	Two Day (MW)	8:45am-11:15am	\$180
	Two Day (T/TH)	8:45am-11:15am	\$180
	Two Day (T/TH)	12:30pm-3:00pm	\$180
	Three Day (MWF)	8:45am-11:15am	\$210
	Three Day (MWF)	12:30pm-3:00pm	\$210
	*Four Day (M,T,W, TH)	8:45am-11:15am	\$240
	*Four Day (M,T,W,TH)	12:30am-3:00pm	\$240

All children must be 3 by December 31, 2024. *Child must be 5 by December 31, 2024 to be in Four Day.

Date Received _____ Check # _____ Amount _____



Terms & Conditions of Enrollment

Lakeview Preschool is in session from mid-September through mid May and follows the Kings Local School District for closures. Morning sessions are from 8:45am-11:15am. Afternoon sessions are held from 12:30pm-3:00pm. The preschool is housed in Lakeview UCC.

1. There is a \$90 Non-Refundable Registration Fee which must be included to apply.
2. School tuition is an annual fee. The preschool is operated on a non-profit fixed cost basis from tuition, the only source of income. Accordingly, it is expected that the enrolled child will complete a full school year.
3. Tuition can be paid in full or in 9 payments. Payment #1 is due May 10, 2024 and needs to be paid by check to hold your child's spot for the 2024-25 school year. **If payment is not received at this time, we will assume that you are not planning to send your child to our school and will offer his/her place to another child.**
4. Payment #2 is due September 10, 2024. Payments will continue to be due on the 10th each month with the last payment being April 10, 2025.
5. If we are unable to adequately fill a class, we reserve the right to make the necessary adjustments in our programming.
6. After the quota for enrollment has been met, children's names will be placed on a waiting list.
7. The school reserves the right to recommend the withdrawal of children whose needs are not best met by the program of Lakeview Preschool.
8. It is unlawful for Lakeview Preschool to discriminate in the enrollment of children upon the basis of race, color, religion, sex, or national origin or disability in violation of the American with Disabilities Act of 1990. We do not discriminate in the administration of our educational policies, admission policies, or any other school-administered programs.

Parent's Signature _____ Date _____